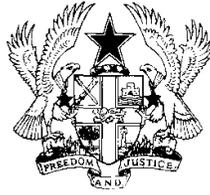


IN CASE OF REPLY THE NUMBER
AND THE DATE OF THIS LETTER
SHOULD BE QUOTED

MINISTRY OF HEALTH
P. O. BOX M-44
ACCRA



MY REF NO. MOH_GSDP/003/2017

19TH JUNE, 2017

YOUR REF NO.

TEL. NO: 0205181059
FAX NO:

REPUBLIC OF GHANA

**ENGAGEMENT OF A CONSULTANT FOR ASSESSMENT OF AN INTEGRATED
HEALTH INFORMATION SYSTEM FOR THE HEALTH SECTOR
TERMS OF REFERENCE**

1. BACKGROUND

The Ministry of Health (MOH) has expressed the need to establish an integrated Health Information System as a one-stop point for accessing comprehensive data on the performance of the Health Sector. The need for such a system has come about as a result of the emergence of parallel systems not communicating with one another in the Public Sector. There are also challenges in collecting health data from the Quasi-Government Institutions and the Private Sector. This situation presents a major challenge in the effort to measure the performance of the Sector. Under such circumstances, data reliability is sometimes compromised as different sources present different figures for the same indicator.

The new system, which will either be an upgrade of the District Health Information Management System (DHIMS) or a completely new Health Management Information System (HMIS) at the Ministry of Health, will integrate the systems of the agencies of the Health Sector for performance reporting, thereby addressing the challenges being experienced with regards to quality and reliability of data.

2. OBJECTIVE

The object of the consultancy is to assess the existing structures to determine whether to upgrade the DHIMS or create a new HMIS at the Ministry of Health.

3. SCOPE OF WORK

In order to determine whether to expand the DHIMS or create a new HMIS at the Ministry of Health, the consultant will perform the following:

- Visit key MoH agencies or institutions, including two regional institutions producing health data to assess the status of their databases;
- Examine the facilities available at these institutions for data management
- Examine the DHMIS database;
- Seek the opinions of management and their technical teams on the two proposed options;
- Determine which option is appropriate (upgrade the DHIMS or create a new HMIS) and provide reasons for the suggestion;
- Establish the possibility of integrating all databases on health (covering Government, Teaching, Mission and Private Hospitals, ETC)
- Make a presentation to management on the Draft Report for their inputs, and
- Finalize the Assessment Report and submit both hard and soft copies to the Director, RSIM.

5. EXPECTED OUTPUTS

The consultant will be required to provide:

- A detailed inception report one week (five days) after signing contract;
- A Draft Report, twenty days after signing contract,
- She/he will facilitate a workshop to disseminate the findings of the assessment to stakeholders; and
- A final report on the assessment to the Director RSIM thirty days after signing contract.

4. INPUTS PROVIDED BY IMPLEMENTING AGENCY

The Ministry of Health will:

- Make available relevant documents, including the names and locations of agencies producing health data
- Assist in making appointments and organizing meetings; and
- A core team of two/three staff will work with the consultant as part of capacity building.

6. IMPLEMENTING ARRANGEMENTS

The Consultant will work in close collaboration with the Director, RSIM of the Ministry. She/he should be available anytime during the assignment period.

7. ASSIGNMENT PERIOD

The period for the assignment is thirty days.

8. CONTRACT FEES

The Consultant will be paid an estimated consultancy fee of Five Hundred Ghana Cedis per day for 30 days, which amounts to **Fifteen Thousand Ghana Cedis (GH¢ 15,000.00.00)**.

9. QUALIFICATIONS AND EXPERIENCE REQUIRED

The qualifications and experience required for this work are:

- At least a Master's Degree in Information Systems from a recognized University
- A professional qualification in Programming and Database Management
- At least 5 years professional experience in Database Management and Implementation
- Evidence of successful completion of at least one similar assignment in the last 5 years
- Excellent communication and facilitation skills